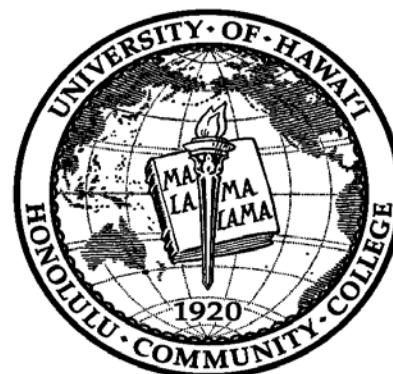


University of Hawai'i System
Honolulu Community College
Off-Campus Program



Fall Accelerated 2011, (3 October – 16 December)
(Registration begins on August 29, 2011)

HICKAM AIR FORCE BASE • NAVAL STATION PEARL HARBOR
 MOANALUA COMMUNITY SCHOOL FOR ADULTS

www.honolulu.hawaii.edu/socad

Find out about MyUH now!!!

MyUH is University of Hawaii's first ever integrated student information system. Features include a common interface for all students and 100% web based services. Every student will need a UH Username to login to use any of the MyUH services. Visit the website at <https://myuh.hawaii.edu> to get more information!

DON'T FORGET

If you register on-line, you have five (5) calendar days to submit your tuition payment or military Tuition Assistance (TA) form. You are responsible for paying all tuition and fees for courses you are enrolled in, whether or not you attend class.

HANGAR 2 RENOVATION

Hangar 2 is currently being renovated. The total project should be completed by the end of May 2012. We expect a few minor interruptions in services and apologize in advance for the inconvenience. Please abide by all safety and construction signs that are posted. Thank you for your continued patience and understanding as we navigate through this process.

TAKE SPEECH IN 5 WEEKS!

Try our condensed Speech course! This Fall Term, HCC will offer SP151 over 5 weeks! The meeting dates are October 12 – November 16. The classroom hours may seem tough, but you will have completed the course in half the time!



DID YOU KNOW?

HCC offers 5 and 10 week, accelerated terms at Hickam Air Force Base, online and at Moanalua Community School for Adults! You can earn an Associate degree in Liberal Arts, Applied Trades (Military) and Fire & Environmental Emergency Response by taking classes with HCC's Off-Campus Program! You can also utilize our Pre-Nursing degree plan and transfer your classes to the appropriate RN or LPN program at HPU, UHM or KCC. We can also help you complete your degree from the CCAF by offering the specific courses you need!

HCC Off-Campus Program Offices

<u>Hickam AFB</u> Sandra Pinell Hangar 2, #125 M,T,R,F (0830-1630) 421-4350	<u>Pearl Harbor</u> Sandra Pinell Building 679, 2 nd deck WED (0830-1130) 423-4631
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Security Restrictions

Civilian students can now obtain a temporary pass to take classes on Hickam AFB. Advanced notice and a security background check are mandatory. ***The request deadline is September 20 and requests made after this date cannot be processed.*** Please contact our Hickam AFB office at 421-4350 for more information.

Fall Term Holidays

Monday, October 10, 2011 (Discoverers' Day)
 Friday, November 11, 2011 (Veterans Day)
 Thursday, November 24, 2011 (Thanksgiving Day)

Refund Schedule

COURSE <u>LENGTH</u>	DROP <u>DATE</u>	(Last day for refunds)		WITHDRAWAL <u>DATE</u>
		<u>100%</u>	<u>50%</u>	
10 weeks	10/17/11	09/30/11	10/17/11	11/16/11

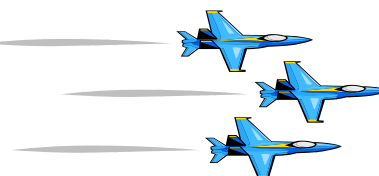
The refund schedule is based on the start and end dates of the semester. The drop date is the last day students may drop a class without a "W" grade. No withdrawals are permitted after the withdrawal date.

Lab Fee Schedule

	<u>Lab Fee</u>	<u>Tuition</u>	<u>Total</u>
FIRE 119C	\$20.00	\$875.00	\$895.00

Note: Lab fees are refundable ONLY when withdrawal is done before the first day of the semester.

Hickam Air Force Base



<u>CRN</u>	<u>Subj & No</u>	<u>Title</u>	<u>Sem Hrs</u>	<u>Day</u>	<u>Time</u>	<u>Instructor</u>
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English/Communication

27401	ENG 100	Composition I	3	ONLINE		J. Dahlman
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Prereq: "C" or higher in ENG 22 or in 60 OR placement in ENG 100

Note: Registered students must contact the instructor at dahlman@hawaii.edu no later than October 3, 2011.

27402	SP 151	Personal and Public Speech	3	MO/WE	1700-2115	K. Krammer
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Recommended Prep: Placement in ENG 22/60

This class meets from October 12 – November 14, 2011. All regular Fall Accelerated deadlines/dates apply for this class, including registration/withdrawal, tuition (payment & refund), bookstore (purchase & refund) dates, and the posting of grades.

Math/Logical Reasoning

27403	MATH 103	College Algebra	3	TUE	1700-2115	M. Kadoyama
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Prereq: "C" or higher in MATH 25 OR placement in MATH 103

27404	PHIL 110	Intro to Logic	3	TU/TH	1700-1915	J. Sokei
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Recommended Prep: ENG 22/60 or ESL 23, OR Placement in ENG 100

This course fulfills a humanities requirement for CCAF.

Natural Science

27405	MICR 130	General Microbiology	3	MO/WE	1800-2015	L. Chock
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Social Science/Humanities/Misc.

27406	HIST 152	World Civilization II	3	ONLINE		C. Smith
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Prereq or Coreq: Placement in ENG 22/60 or ESL 23 Recommended Prep: ENG 100

This is an online course using the UH System Laulima web site, the HCC server, or a combination. Access to e-mail and web browser are required. The starting point for the class is <https://laulima.hawaii.edu/portal>. Before the first day of instruction, e-mail your instructor at smithcyn@hawaii.edu that you have registered for the course.

27407	POLS 130	HCC-E-Intro to American Politics	3	ONLINE		L. Meacham
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Prereq: Placement in ENG 22/60 or ESL 23

This is an online course using the UH System Laulima web site, the HCC server, or a combination. Access to e-mail and web browser are required. The starting point for the class is <https://laulima.hawaii.edu/portal>. Students transferring to UHM will also be required to pass an E-focus (ETH) course at all 300 or 400-level to fulfill their graduation requirement for a BA or BS degree.

27408	THEA 101	Intro to Drama & Theatre	3	THU	1700-2115	A. Gacis
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Fire and Environmental Emergency Response

<u>CRN</u>	<u>Subj & No</u>	<u>Title</u>	<u>Sem Hrs</u>	<u>Day</u>	<u>Time</u>	<u>Instructor</u>
27409	FIRE 100	Intro to Fire Protections <i>Prereq: Placement in ENG 100 and MATH 24/50. Fire majors only.</i>	3	ONLINE		S. Rogers
<i>This is an online course using the UH System Laulima web site, the HCC server, or a combination. Access to e-mail and web browser are required. Before the first day of instruction, e-mail your instructor at srogers@hawaii.edu that you have registered for the course. The starting point for the class is https://laulima.hawaii.edu/portal.</i>						
27410	FIRE 111	Management in the Fire Service <i>Prereq or Coreq: FIRE 102. Fire majors only.</i>	3	ONLINE		S. Rogers
<i>This is an online course using the UH System Laulima web site, the HCC server, or a combination. Access to e-mail and web browser are required. Before the first day of instruction, e-mail your instructor at srogers@hawaii.edu that you have registered for the course. The starting point for the class is https://laulima.hawaii.edu/portal.</i>						
27411	FIRE 119C	Emergency Medical Tech Part B <i>Prereq: FIRE 119B and FIRE 103</i>	3.5	MWR	1700-2115	M. Stevens
<i>Class will be held at Kaneohe Marine Corp Base Hawaii ARFF. First priority to ARFF Marines.</i>						
27412	FIRE 202	Fire Hydraulics <i>Prereq: "C" or higher in ENG 22/60 or ESL 23, OR Placement in ENG 100, Placement in MATH 24/50. Recommended Prep: FIRE 100, FIRE 102 and MATH 50. Fire majors only.</i>	3	TUE	1700-2115	J. Kemmler
<i>Class will be held at Kaneohe Marine Corp Base Hawaii ARFF. First priority to ARFF Marines.</i>						

FOCUS Requirements

“(E)” before a course title indicates the class satisfies the Contemporary Ethical Issues Focus requirement for the AA degree.
“(HCC-H)” before a course title indicates the class satisfies the Hawaiian, Asian, and Pacific Issues requirement for the AA degree (HCC only).
“(WI)” before a course title indicates the class satisfies the Writing Intensive Focus requirement for the AA degree.

“Tentative” Winter Accelerated 2012 Schedule

January 9 – March 21, 2012

Registration Begins December 5, 2011

Hickam Air Force Base

ENG 100	Composition I
HIST 151	World Civilization I
PSY 100	Survey of Psychology
REL 150	Intro to the World’s Major Religions
SP 151	Personal & Public Speech

Moanalua Community School for Adults

ZOOL 141	Human Anatomy & Physiology I
ZOOL 141	Human Anatomy & Physiology I Lab

Note: The tentative schedule is a projection for next semester and is subject to change based upon available funding and instructor availability.

Application and Registration Information

Application Procedure

1. File a University of Hawaii System Application Form.

2. File the Residence Information forms

Note: To qualify for residency tuition exemption, active duty U.S. Military personnel stationed in Hawaii, and their authorized family members, must submit a copy of official orders for verification of assignment in Hawaii.

3. Health Clearance

- Proof of negative TB test results or chest x-ray (must be current within one year of semester start date).

- Proof of two (2) Measles Mumps Rubella (MMR) shots or combination 1 Measles and 1 MMR shots, or proof of a positive blood test.

4. Placement Tests – Students need placement to take any class with an English or Math prerequisite, or provide proof of prerequisite completion from another accredited institution (i.e. copy of unofficial transcripts).

5. Transfer credits will be evaluated upon receipt of official transcript(s), a signed “Transcript Evaluation Request Form,” and completion of six (6) resident semester hours. Official transcripts must be mailed *directly* from your institution(s) to:

Honolulu Community College, Attn: Records Office, 874 Dillingham Blvd., Honolulu, HI 96817.

Tuition

You are responsible for paying all tuition and fees for courses you are enrolled in, whether or not you attend class.

- Resident/Military Exempt Tuition Rate: \$250 per semester hour of credit

- Non-Resident Tuition Rate: \$350 per semester hour of credit (\$25 application fee for a new student.)

Late Registration Fee

A late registration fee of \$10 will be charged if a student registers on or after **October 3, 2011**.

Payment Due

You are responsible for paying all tuition and fees for courses you are enrolled in, whether or not you attend class.

Full payment is due upon registration. Students are considered “officially registered” when their portion of tuition, or a completed TA form (if applicable), is received. HCC will accept cash, money orders, VISA/MC (ONLY on-line via the UH Portal.), VISA/MC debit card, or checks made payable to the University of Hawaii or Honolulu Community College.

MyCAA and Post 9/11 GI Bill (Chapter 33) Benefits

Please visit our website at www.honolulu.hawaii.edu/socad or call us at 421-4350 for more detailed information on these payment procedures. Failure to do so may result in the student being responsible for paying all tuition and fees.

Financial Assistance

Contact your Education Center or the HCC Financial Aid Office (845-9116) for information and application procedures.

Add/Drop and Withdrawal Policy

Adding or dropping a course is official only after the student has completed an add/drop card. **A \$5.00 fee is charged each time a student drops or adds a course(s) (except when replacing a canceled course).** *Note: There are no "even exchanges" if a class is dropped in the less than 100% refund period and another class is added. Students are responsible for paying the percentage lost and refunds usually take 6 to 8 weeks to process (see refund schedule on front page).*

Textbooks

Textbooks are available for sale each semester at the HCC Office hosting the specific courses. Textbook refunds are only possible within the first two weeks of the term start date (**October 14 deadline**). Textbook prices vary from course to course.

Student Obligations

Students who have not satisfied their obligations (tuition, fees, fines, Health Clearance, etc.) will not be allowed to register for classes, participate in graduation ceremonies, and receive grade reports, diplomas, or transcripts.

Course Cancellations

Honolulu Community College reserves the right to cancel a course due to insufficient enrollment. Students will receive a full refund for any canceled course, or be offered an opportunity to transfer to another HCC course in the current term.

Parking for On-Campus Labs

Students who have lab courses at HCC will need to purchase a parking sticker (\$7 for the Fall Semester). Please contact your instructor for more information, or call the HCC cashier's office at 845-9102.